

# **Catholic Campus Minister** University of Southern Mississippi

Saint Thomas Catholic Church  
3117 W 4<sup>th</sup> Street  
Hattiesburg, Mississippi

## **Description:**

Saint Thomas Aquinas Parish, a welcoming and hospitable faith community located in Hattiesburg, MS is seeking a dynamic, engaging, and organized individual to help evangelize the University of Southern Mississippi students as a Campus Minister through our growing Eagle Catholic community.

The Campus Minister serves as part of our Parish staff and works in conjunction with the Pastor in offering an energetic and welcoming outreach program to accompany students that are involved and reach those that aren't.

The Campus Minister accomplishes this by serving the Eagle Catholic community through spiritual formation, developing effective programming, fellowship opportunities, retreats, coordinating student meals, service and immersion experiences, as well as empowering the student leadership team to do the same through delegation, team meetings, and encouraging them to take ownership of leading this community.

## **Hours:**

This is a part-time, 10-month position. The Campus Minister is the leader of the Eagle Catholic community, under the general direction of the Saint Thomas Aquinas Pastor, Fr. Mark Ropel. The Campus Minister collaborates with and manages the leadership team through delegation and student feedback, as well as, coordinates with administrative staff at St. Thomas and the FOCUS Team Director.

## **Qualifications:**

- A practicing Catholic who understands, appreciates, and will ensure the Catholic character, mission, and identity of the University Catholic Center community; should be comfortable around young adults.
- Undergraduate degree required;
- Two years or more commitment to position preferred
- As a minister of the Roman Catholic Church, the candidate will maintain a lifestyle that is publicly consistent with Catholic teaching and values;
- Strong communication skills with a framework for ministry;
- A demonstrated record of collaborative leadership;
- Provides effective management, supervisory, and organizational skills (i.e., judgment, appropriate confidentiality and budget management);
- Awareness of and sensitivity to the pastoral needs and spiritual development of undergraduate students;
- Experience in working with young adults or college campus ministry preferred;
- Proficiency with computers and social media, google apps, etc

## **Responsibilities:**

Cultivate relationships with student and resident community through campus ministry, including but not limited to:

### Programming

- Select and mentor the Eagle Catholic Leadership Team, a selected group of 10 undergraduate students who help coordinate all Eagle Catholic events.
- Attend and assist with leading all Leadership Team Meetings
- Attending and coordinating bi-weekly Encounter formation nights
- Encourage faith formation and student participation in all Eagle Catholic events including Mass, student holy hour/adoration, volunteer opportunities, fundraising activities, annual mission trips, Encounter nights
- Coordinate student Masses on Sunday and Wednesday from August-May
- Coordinate Monthly Praise and Worship
- Accurately and faithfully present the teaching and doctrine of the Catholic Church, as presented in the Catechism, Sacred Scripture, and official church documents and declarations;
  
- Promote the various vocations within the Catholic Church.
- Recruit parish volunteers to provide meals once a week and attend dinners
- Schedule Expectations: Nights, weekends and on-call as necessary; longer hour work weeks during the academic year (August -May); assist in church functions and anytime in a crisis. In the summer attend summer programming at USM

### Administrative

- Create marketing materials with leadership team to promote and recruit Eagle Catholic members including social media posts, brochures/flyers, posters, etc
- Facilitate a bi-weekly meeting with FOCUS team director to collaborate in help the Eagle Catholic community grow as a whole.
- Manage Eagle Catholic budget; maintain statistical and financial data
- Schedule Sunday dinners during the school year after 6pm Masses for approximately 70 students on Sundays
- Perform special projects and other duties as assigned
- Put on annual fundraiser for Eagle Catholic by coordinating volunteers, food, entertainment, ticket sales, budget, etc.
- Attend staff meetings: weekly tactical meetings and monthly strategic meetings

Job Type: Part-time

Education: Bachelors degree

Start Date: August 1, 2019

If interested send resume to [admin@stthomas-usm.org](mailto:admin@stthomas-usm.org)

Call Saint Thomas Aquinas for more information at (601) 264-5192

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